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Document Retrieval Order Form

Date Ordered:	(dd/mm/yyyy)
Date Due:	(dd/mm/yyyy)

Requested By:

* = Required Field

Account Number:	(If Applicable)
Reference Number:	(If Applicable)

Company Name:	*
Contact Name:	*

Address:	*
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Address 2:

City:	*
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State:	* Zip:	*
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Telephone:	*
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Fax:

E-Mail Address:	*
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Search Parameters:

Subject's Name:

Zip:

(xxx-xx-xxxx) ONLY ENTER LAST 4 DIGITS

Documents Required:

State Level Search:

County Level Search: Select State

CRIMINAL (Requires Name, DOB, Sex)

State Level Search:

And/Or County Search: Select State

TRAFFIC SEARCH

Please list the county to be searched:

ESTIMATE OF REDEMPTIONS

MULTIPLE DWELLINGS
CURRENT MORTGAGE
CURRENT DEED
Corporate Services:
Please Select the State to be Searched: Select State
CERTIFICATE OF GOOD STANDING
ARTICLES OF INCORPORATION
AMENDMENTS
ANNUAL REPORT
ASSUMED NAME
MISCELLANEOUS:
UCC SECURED PARTY SEARCH
DMV – DRIVERS RECORD
(Provide DL#, Name and Address in "Further Instructions" box below)
POLICE /TRAFFIC REPORTS

Results to be returned by:	Please Choose
Additional Instructions:	
Please E-Mail a List of Services:	Your E-Mail Address.
	Complete the form. Save it on your computer and then email it to: lisah@amlegalchicago.com or fax or mail the completed form to (312)782-2838 . AM Legal Services, Inc. 20 N. Clark, Suite 600 Chicago, IL 60602
	Note: If you do not hear from us within 24 hours, please contact our office immediately at (312)782-7361
